

GRANTS AND COOPERATIVE AGREEMENTS PROGRAM REGULATIONS

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ADOPT (2008)

Chapter 15

OFF-HIGHWAY MOTOR VEHICLE RECREATION GRANTS AND COOPERATIVE AGREEMENTS PROGRAM REGULATIONS

ARTICLE 1 – GENERAL PROVISIONS

4970.00. APPLICATION OF CHAPTER

California Code of Regulations (CCR), Title 14, Division 3, Chapter 15 applies only to Grant and Cooperative Agreement Applications received by the Off-Highway Motor Vehicle Recreation (OHMVR) Division on or after January ~~940~~, 2012~~2014~~.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.01-5090.70, Public Resources Code.

4970.01. DEFINITIONS

The words used in this chapter have the following meanings whenever the words are capitalized:

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- ~~(bb)~~ "Medical" means a person requested medical aid and was treated by emergency service personnel.
- ~~(bb)~~~~(cc)~~ "NEPA" means the National Environmental Policy Act pursuant to United States Code Title 42, Section 4371; 40 CFR part 1500.1 et seq.
- ~~(cc)~~~~(dd)~~ "Nonprofit" means an organization having tax-exempt status pursuant to Section 501(c)(3) of the Internal Revenue Code (IRC).
- ~~(dd)~~~~(ee)~~ "OHV" means an off-highway motor vehicle as specified in California Vehicle Code (CVC) Section 38006.
- ~~(ee)~~~~(ff)~~ "OHV Opportunities" means roads, trails, or areas on lands that are open to legal OHV Recreation.
- ~~(ff)~~ ~~(gg)~~ "OHV Recreation" means the activity of driving or riding motorized vehicles, on lands to which CVC Division 16.5 applies, for leisure purposes including motorized off-highway access to non-motorized recreation activities.
- ~~(gg)~~~~(hh)~~ "On-line Grant Application (OLGA)" means the OHMVR Division's web-based application system.
- ~~(hh)~~~~(ii)~~ "Project" means the activities and Deliverables described in the Project Application to be accomplished with funding through a Project Agreement.
- ~~(ii)~~ ~~(jj)~~ "Project Agreement" means a contract executed to formally implement a Project.
- ~~(jj)~~ ~~(kk)~~ "Project Area" means the physical boundaries within which the activities will be performed and Deliverables will be accomplished as described in the Project Agreement.
- ~~(kk)~~ ~~(ll)~~ "Project Description" means the work plan that details the activities to be conducted by the Applicant.

- ~~(ll)~~ (mm) "Repair" means to fix, mend, make new, or revitalize to the condition of the habitat that existed prior to authorized or unauthorized OHV use and related damage.
- ~~(mm)~~ (nn) "Restoration" means upon closure of the unit or any portion thereof, the return of land to the contours, the plant communities, and the plant covers comparable to those on surrounding lands or at least those which existed prior to OHV use.
- ~~(nn)~~ (oo) "Restoration Planning" means identifying appropriate restoration techniques, strategies, and Project implementation, including environmental review associated with the Project.
- ~~(oo)~~ (pp) "Viable Species Composition" means that species found in the Project Area have populations with the estimated numbers and distribution of reproductive individuals to enable their continued existence.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5020.1(j), 5024.1, 5090.07, 5090.10, 5090.11, 5090.32, 5090.35, 5090.50, 5090.53, Public Resources Code; Sections 38001 and 38006, Vehicle Code, 25 CFR Section 83.5(a); Sections 210.3 and 66010.4, Education Code; and U. S. IRC Section 501(c)(3).

4970.03. DETERMINING APPLICANT ELIGIBILITY

- (a) Eligibility to apply for funding under the OHMVR Grants program requires the Applicant to meet one (1) of the following organizational definitions:
 - (1) For a city or county: a department or comparable subdivision,
 - (2) A District,
 - (3) For the U.S. Forest Service: a Forest, or Regional Office, except for law enforcement Projects for which the Applicant is defined as a Patrol District,
 - (4) For the U.S. Bureau of Land Management: a Field, District, or State Office,
 - (5) For other Federal Agencies: a Field, District, Regional or State Office, or similar subdivision,
 - (6) A Federally Recognized Native American Tribe,
 - (7) An Educational Institution,
 - (8) A Nonprofit organization,
 - (9) A State Agency or department, Commission, Conservancy, Board or other comparable subdivision within the government of the State of California.

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Section 5090.32 and 5090.50, Public Resources Code.

4970.04. GRANTS PROGRAM CYCLE

- (a) Grants shall be awarded on an annual basis provided funding is appropriated by the Legislature. The awarding of a Grant does not guarantee ongoing or future funding in any Project category.
- (b) Prior to the start of each Grants program cycle (Grants Cycle), the OHMVR Commission shall conduct a public meeting to collect public input concerning the Grants program. The OHMVR Commission may provide general guidance to the

OHMVR Division prior to the start of each Grants Cycle. See Table 2 for an overview of the Grants Cycle.

Table 2 – Grants Cycle

Activity	Date
Application materials available on the Division Website.	The second Monday in January
Application workshops	May be held for potential Applicants. Information will be posted annually on the Division Website.
Preliminary Application filing	The first Monday in March. <u>Applications due no later than 5:00 pm local time.</u>
Public review and comment period: (1) The OHMVR Division shall post preliminary Applications on the Division Website. (2) Applicants shall notice the public.	The first Tuesday following the first Monday in March through the first Monday in April.
Application final filing date	The first Monday in May. <u>Applications due no later than 5:00 pm local time.</u>
OHMVR Division final Application review	May
Application Results Intent to Award will be posted on the Division Website.	The first Monday in June
Appeal Period Applicants have the right to appeal the OHMVR Division's Intent to Award.	Thirty (30) calendar days from the Intent to Award posting of the notice on the OHMVR Division Website.
OHMVR Division and Grantees Execute Project Agreements	Upon resolution of any appeals

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.24(b), 5090.32, and 5090.50, Public Resources Code.

4970.05. GENERAL APPLICATION REQUIREMENTS

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- (e) Applicants shall undertake a public review process of their Application.

- (1) All preliminary Applications shall be available on the Division Website the day following the preliminary Application deadline for public review and comment.
- (2) Applicant shall ~~notify notice~~ the public of the opportunity to review and comment on the preliminary Application no later than the first Tuesday following the first Monday in March. The notice ~~shall be published in the Applicant's newsletter and/or website.~~ It shall include instructions for accessing the Division Website for Application review and public comments. ~~This notice shall also be mailed and/or emailed to those persons the agency or organization determines most likely to have an interest in or be affected by the Project, and to those who have requested notice.~~ Public notification efforts shall include at least one of the following:
 - (A) Notice mailed and/or emailed to those persons the Applicant determines most likely to have an interest in or be affected by the Application, and to those who have requested notice.
 - (B) Publication on Applicant's website.
 - (C) Publication in local newspaper.
 - (D) News release.
 - (E) Public meeting or hearing conducted by the Applicant.
- (3) Public comments shall be submitted to the Applicant and the OHMVR Division.
- (4) Public comments shall be submitted no later than the first Monday in April.

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- (l) Educational Institutions and Nonprofit organizations applying for a Grant involving activities on any public lands shall include ~~a written permission agreement~~ from the Land Manager authorizing the Applicant to conduct the proposed Project and a description of how the Project fits with the land management goals of the area.
 - (1) The written permission must be on Land Manager's letterhead and signed by the authorized representative of the Land Manager.
 - (2) The written permission shall contain a current signature and date.
 - (3) The written permission must specifically identify the proposed Project(s) and a description of how the Project(s) fits with the land management goals of the area.

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.32 and 5090.50, Public Resources Code.

Subarticle 1. ENVIRONMENTAL REQUIREMENTS

4970.06.1. California Environmental Quality Act (CEQA) Requirements

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- (b) When a Project request is for funding both CEQA and/or NEPA requirements and actual Project Deliverables, the Project shall be undertaken and funded in two phases as follows:
 - (1) The first phase funds the CEQA and/or NEPA activities, and

- (2) The second phase will fund the deliverables, as approved and conditioned by the outcome of the CEQA and/or NEPA document, once the CEQA and/or NEPA conclusions result in a decision to proceed with the Project Deliverables and the Division gives approval .

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- (d) For ~~F~~Federal ~~A~~Agencies or Federally Recognized Native American Tribe Applicants only:
- (1) All federal agencies and Federally Recognized Native American Tribe Applicants shall submit an analysis of the environmental impacts of the proposed Project comparable with the requirements of CEQA.
- (A) This analysis may be in the form of completed or in-progress Project-related NEPA compliance documentation for each Project or other comparable documentation prepared by the Applicant. If documentation covers a larger project, the Applicant should reference sections of the document that specifically address the proposed Project. In addition, the Applicant shall submit responses to the ERDS for each Project adequate to allow the OHMVR Division to make a sufficient Project review to determine the appropriate level of CEQA compliance and any additional environmental documentation required from the Applicant to conform the Applicant's environmental analysis to CEQA.
- (B) The Applicant shall submit Project-related NEPA compliance documentation or other comparable documentation that has been completed at the time the application is submitted. All such documentation shall be submitted to the OHMVR Division prior to the OHMVR Division funding Project Deliverables other than CEQA and/or NEPA activities funded pursuant to Section 4970.06.1(b)(1).
- (C) ~~(B)~~ If the Applicant is requesting funding for NEPA, or other comparable document preparation per Section 4970.06.1(b) prior to implementing the remaining Project Deliverables, the Applicant shall submit an ERDS documenting the Project is phased pursuant to 4970.06.1(b). A subsequent ERDS shall be prepared prior to OHMVR Division approval of the second Project phase if a NOD has not been filed, by the OHMVR Division or other CEQA lead agency, at that time.

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.02, 5090.32, 5090.35, 5090.50(d)(4), 5090.53, and 21000 et seq., Public Resources Code; USC Title 42, Section 4371; and 40 CFR part 1500.1 et seq.

4970.07. APPLICATION SUBMISSION

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- (d) Preliminary Applications will be reviewed by the OHMVR Division. The OHMVR Division ~~will~~may provide comments to the Applicants, relative to compliance with the Application requirements. Comments submitted by the OHMVR Division to Applicants do not guarantee success within the competitive process and are not a commitment of funding. Additionally, the OHMVR Division, at its sole discretion, may choose to perform a preliminary Application site visit.

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.32, and 5090.50, Public Resources Code.

4970.07.2. Final Application Defects

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- (f) The OHMVR Division shall review the Application and may, at its sole discretion, decrease the requested amount and eliminate activities based on the following considerations:
- (1) Comparable activities from previous OHV grant projects,
 - (2) Proposed project activities or cost items not compliant with these regulations,
 - (3) Comparisons with similar proposed Project activities, and
 - (4) Generally accepted Equipment purchase/lease costs.
 - (5) Any element(s) of the Application the OHMVR Division is unable to determine as eligible.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.32, and 5090.50, Public Resources Code.

4970.08. ELIGIBLE PROJECT COSTS

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- (b) Examples of eligible costs include but are not limited to:

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- (11) Preparation and publication of maps, videos, and/or handouts may be included as part of any related Project; Maps, videos, and/or handouts that display the OHV trust fund logo shall be reviewed by the OHMVR Division prior to publication.

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.32, 5090.50, Public Resources Code.

4970.10.1 Ground Operations (GO)

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- (d) Project-Specific Application Requirements
In addition to the common requirements listed in Section 4970.05, Applications for GO Projects shall include:
- (1) Project Description

The Project Description shall provide sufficient clarity such that those not familiar with the ~~agency~~Applicant or Project can understand what the Applicant intends to do. The Project Description shall include:

...

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5024.1, 5090.32, 5090.35, 5090.50 and 5090.53, Public Resources Code.

4970.10.2 Development

...

(d) Project-Specific Application Requirements

In addition to the common requirements listed in Section 4970.05, Applications for Development Projects shall include:

(1) Project Description

The Project Description shall provide sufficient clarity such that those not familiar with the ~~agency~~Applicant or Project can understand what the Applicant intends to do. The Project Description shall include:

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5024.1, 5090.32, 5090.35, 5090.50 and 5090.53, Public Resources Code.

4970.10.3. Planning

...

(d) Project-Specific Application Requirements

In addition to the common requirements listed in Section 4970.05, Applications for planning Projects shall include a Project Description. The Project Description shall provide sufficient clarity such that those not familiar with the ~~agency~~Applicant or Project can understand what the Applicant intends to do. The Project Description shall include:

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5024.1, 5090.32, 5090.35, 5090.50 and 5090.53, Public Resources Code.

4970.10.4 Acquisition

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(d) Project-Specific Application Requirements

In addition to the common requirements listed in Section 4970.05, Applications for acquisition Projects shall include:

(1) Project Description

The Project Description shall provide sufficient clarity such that those not familiar with the ~~agency~~Applicant or Project can understand what the Applicant intends to do. The Project Description shall include:

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5024.1, 5090.32, 5090.35, 5090.50 and 5090.53, Public Resources Code.

4970.11. RESTORATION

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(f) **Project-Specific Application Requirements**

In addition to the common requirements listed in Section 4970.05, Applications for Restoration Projects shall include:

(1) **A Project Description**

The Project Description shall provide sufficient clarity such that those not familiar with the ~~agency~~Applicant or Project can understand what the Applicant intends to do. The Project Description shall include:

(A) Restoration activity(ies) the Applicant proposes to undertake such as grading, planting, and vertical mulching,

...

(H) Except for scientific and cultural studies or planning Projects, erosion control efforts that will be utilized to prevent erosion or sedimentation that significantly affects resource values beyond the Project Area.

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Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5024.1, 5090.32, 5090.50, Public Resource Code

4970.13. EDUCATION AND SAFETY

(f) **Project-Specific Application Requirements**

In addition to the common requirements listed in Section 4970.05, Applications for Education and safety Projects shall include a Project Description. The Project Description shall provide sufficient clarity such that those not familiar with the ~~agency~~Applicant or Project can understand what the Applicant intends to do. The description shall include:

...

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5090.32 and 5090.50, Public Resources Code.

4970.19. PROJECT AGREEMENT

(a) Upon approval of Projects by the Director of the Department of Parks and Recreation, the OHMVR Division shall prepare and execute the Project Agreement with the Grantee. The Project Agreement sets forth the terms and conditions of the Project.

- (b) The Grantee may not submit claims for reimbursement or for advance payments until a fully executed Project Agreement is on file.
- (c) Project Agreements will not be executed for Grantees that have refunds due to the State from previous Grant Project(s).
- (d) Project Agreements will not be executed for Grantees that are delinquent in closing out previous Projects pursuant to Section 4970.24.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.32 and 5090.50, Public Resources Code.

4970.19.1. Project Performance Period

- (a) The Project performance period is the time between the start date and the end date in which the work under the Project Agreement shall be completed. The Grantee shall not charge expenditures prior to the start date or subsequent to the end date. The start date shall be no later than January 1 of the year following either the year of the Intent to Award posting or the year CEQA requirements are completed, whichever is later.
- (b) The Project performance period shall be as follows:
 - (1) Three (3) years for acquisition, Development, planning, and Restoration Projects, and
 - (2) One (1) year for GO, law enforcement, and Education and safety Projects.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.
Reference: Sections 5090.32 and 5090.50, Public Resources Code.

4970.23.1. Advances

- (a) Generally advances are not allowed, however if extenuating circumstances exist the Division may consider granting an advance. To request an advance, the Grantee shall submit to the OHMVR Division written justification to explain the need for the advance. The OHMVR Division will provide written notification to the Grantee of approval/disapproval for the advance. Requests for an advance typically may not be more than half the total amount of the Grant and shall include a summary list of proposed expenditures, along with GPS coordinates and photos of Project areas where activities will be conducted, as applicable. The sum of the proposed expenditures shall match the amount indicated on the Payment Request form.
- (b) Subsequent requests for advances shall document how previous advance funds were expended as follows:
 - 1. Purchases: paid invoices and/or receipts,
 - 2. Services: paid invoices and/or receipts,
 - 3. Timekeeping and equipment logs: transaction register or other electronically generated reports, and
 - 4. Training and travel: paid invoices and/or receipts,
 - 5. A statement of activities/accomplishments.
 - 6. GPS coordinates and photos of Project Areas where activities were conducted, as applicable.

7. Maps and/or any electronic data of Project Areas where activities were conducted, as applicable.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5090.32 and 5090.50, Public Resources Code.

4970.23.2. Reimbursements

Requests for reimbursement shall include the following documentation:

- (a) Purchases: paid invoices and/or receipts,
- (b) Services: paid invoices and/or receipts,
- (c) Timekeeping and equipment logs: transaction register or other electronically generated reports, and
- (d) Training and Travel: paid invoices and/or receipts.
- (e) A statement of activities/accomplishments.
- (f) GPS coordinates and photos of Project Area(s) where activities were conducted, as applicable, and
- (g) Maps and/or any electronic data of Project Area(s) where activities were conducted, as applicable.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5090.32 and 5090.50, Public Resources Code.

4970.24. PROJECT CLOSEOUT

4970.24.1 Project Documentation

- (a) The Grantee shall submit a payment request form marked "FINAL" to the OHMVR Division within one hundred twenty (120) calendar days after the completion of the Project, or the end date as specified in the Project Agreement, or amendment to the Project Agreement, whichever comes first. The Grantee shall include the following documentation with the final payment request:
 - (1) A report of deliverables completed,
 - (2) All documents supporting the expenditures claimed under the payment request,
 - (3) A summary of costs, including match requirements, that provides detailed information regarding staff, contracts, materials/supplies, Equipment purchases, Equipment use expenses, and other expenses,
 - (4) Two (2) copies of all reports as indicated in the Project Agreement for any Project that requires a report or reports as part of its Project Description. Monitoring results shall be reported to the OHMVR Division at the end of the Project, and
 - (5) For all sub-contracted work, a Notice of Completion.
 - (6) Photos of Equipment purchased through the Project, and
 - (7) Photos of completed Projects, as applicable.
- (b) Final payment requests cannot be processed until the OHMVR Division has received all supporting documentation to support expenditures claimed, including documentation that the Grantee has fulfilled its match commitment. An amount equal to any unmet match commitment will be withheld from the final payment.
- (c) Any request for final payment received after one hundred twenty (120) calendar days, may be ineligible for payment or result in suspension of future payments

and reimbursement to the State of any advances or other payments made. The OHMVR Division may also deem the Project closed and forward the Project file to the Department's Audits Office for an Audit.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5090.32 and 5090.50, Public Resources Code.

4970.24.2 Project Performance Review

- (a) OHMVR Division staff shall conduct a project performance review. Project performance reviews may include, but are not limited to, review of a Project to determine progress toward its completion, review of the implementation of HMP and Soil Conservation Plan, or other requirements contained in the Project Agreement.
- (b) Project performance reviews may be accomplished by, but are not limited to, desk reviews, questionnaires and other standards of inquiry, site visits, and other means consistent with these regulations.
- (c) Project performance reviews may be conducted prior to the end of the Project performance period.
- (d) Failure to cooperate with performance review requests made pursuant to these regulations may result in denial of payment requests and/or refund to the State of amounts already paid or advanced.
- (e) OHMVR Division staff may conduct a site visit to review the Grantee's Project(s). The site visit may include review of progress towards the accomplishment of Deliverables.
 - (1) The OHMVR Division shall provide the Grantee adequate notice prior to the visit and the Grantee shall make its Project Areas, applicable documentation, and staff who are knowledgeable about or oversee the Project available to the OHMVR Division for site visits. The Grantee shall also make any reports or plans developed, as a result of a Project Agreement, available for review. In the event the OHMVR Division is not able to provide its own transportation to survey a Project, the Grantee shall make every effort to provide Equipment that may be necessary to conduct the site visit and include a person dedicated to providing a tour of the Project.
 - (2) When the OHMVR Division staff conducts a site visit, staff shall develop a report containing any comments and recommendations with regard to the performance of the Grantee's Project. A copy of the report shall be available to the Grantee upon request.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5090.32 and 5090.50, Public Resources Code.

Subarticle 1.AUDITS

4970.25.1. ~~Performance Audits~~

- (a) ~~Performance audits may include, but are not limited to, review of a Project to determine progress toward its completion, review of the implementation of HMP and Soil Conservation Plan, or other requirements contained in the Project Agreement. Performance audits may be accomplished by, but are not limited to,~~

~~desk reviews, questionnaires and other standards of inquiry, site visits, and other means consistent with these regulations.~~

- ~~(b) Failure to cooperate with performance audit requests made pursuant to these regulations may result in denial of payment requests and/or refund to the State of amounts already paid or advanced.~~
- ~~(c) OHMVR Division staff may conduct a site visit to review the Grantee's Project(s). The site visit may include review of progress towards the accomplishment of Deliverables.~~
 - ~~(3) Upon twenty-one (21) calendar days notice by OHMVR Division, a Grantee shall make its Project Areas, applicable documentation, and staff who are knowledgeable about or oversee the Project available to the OHMVR Division for site visits. The Grantee shall also make any reports or plans developed, as a result of a Project Agreement, available for review. In the event the OHMVR Division is not able to provide its own transportation to survey a Project, the Grantee shall make every effort to provide Equipment that may be necessary to conduct the site visit and include a person dedicated to providing a tour of the Project.~~
 - ~~(4) When the OHMVR Division staff conducts a site visit, staff shall develop a report containing any comments and recommendations with regard to the performance of the Grantee's Project. A copy of the report shall be provided to the Grantee.~~

~~Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.~~

~~Reference: Sections 5090.32, 5090.35, 5090.50, and 5090.53, Public Resources Code.~~

4970.25.21. Financial Audits

- ~~(a) PRC Chapter 541, Section 5090.50(h) requires the Department to "Conduct an annual financial audit of the Grants program. During each year, the Department shall also conduct, or cause to be conducted, an audit of the performance of a minimum of twenty percent (20%) of Grants and Cooperative Agreement recipients." Law enforcement Grantees shall be subject to a financial and performance Audit at least once every five years.~~
- ~~(a) The Department's Audit Office shall conduct an Audit of at least twenty percent (20%) of Grantees annually. A Project is subject to Audit at any time within three years following the end of the project performance period.~~
- ~~(b) The OHMVR Division will forward Grant Projects to the Department's Audit Office for a financial Audit as appropriate. The Grantee shall cooperate with the Audits Office during an Audit. Requested records, documents, and files pertaining to the expenditures or other fiscal and/or programmatic elements of the Grant shall be provided.~~
- ~~(c) Failure to fully complete Project Deliverables as agreed in the Project Agreement; and/or to maintain records supporting the expenditures made pursuant to the Project Agreement, these regulations, and any other applicable law; and/or failure of such records to support expenditures claimed and payments received, shall be grounds for an Audit exception requiring refund of amounts paid.~~
- ~~(d) The Department shall have the right to visit Project Areas to will coordinate with OHMVR Division staff in order to confirm the completion of Deliverables. and The~~

Department may inspect and/or make copies of any books, records, or reports of the Grantee pertaining to all Projects.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5090.32, 5090.35, 5090.50, and 5090.53, Public Resources Code.

4970.25.32. Final Audit Report

- (a) Upon completion of the Audit, the OHMVR Division shall provide the Grantee a copy of the final Audit report that shall contain the results of the Audit including all Audit exceptions and any refunds found to be due.
- (b) If the Audit results identify exceptions resulting in refunds due to the State, the Grantee shall have sixty (60) calendar days from receipt of the Audit report to refund the overpayment to the State unless the Grantee elects to request review of the Audit results.
- (c) A Grantee may request review of the Audit report. The Grantee shall request the review in writing to the OHMVR Division within thirty (30) calendar days of receipt of the Audit report. When a Grantee requests such review the OHMVR Division will have final authority to determine what, if any, amount is due back to the State. The OHMVR Division will have thirty (30) calendar days to respond to the request. If the OHMVR Division does not provide a response within thirty (30) calendar days, the final Audit report will be deemed accepted.
- (d) The Grantee shall have sixty (60) calendar days from the date Audit results are deemed final to remit payment. Failure to remit payment within the sixty (60) calendar days may result in the withholding or commensurate reduction of future reimbursement payments or advances on other Grantee Projects or such other remedies to collect the money as may be available by law.

Note: Authority cited: Sections 5001.5 and 5003, Public Resources Code.

Reference: Sections 5090.32, 5090.35, 5090.50, and 5090.53, Public Resources Code.

Documents Incorporated by Reference

CALIFORNIA STATE PARKS
Off-Highway Motor Vehicle Recreation Division

2008 GRANTS AND COOPERATIVE AGREEMENTS
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(Rev.~~4/11~~12/11)

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PUBLIC REVIEW PROCESS

APPLICATION YEAR:

APPLICANT NAME:

PUBLIC NOTIFICATION EFFORTS:

Check all that apply:

- ☐ NOTICE TO INTERESTED PARTIES/GROUPS PERSON(S) DATE:
- ☐ PUBLISHED ON APPLICANT'S WEBSITE DATE:
- ☐ NEWS RELEASE ISSUED
- ☐ PUBLIC MEETING(S)/HEARING(S) HELD

PUBLIC COMMENTS:

Briefly summarize public comments received that are relevant to each Project or the Grant Application as a whole:

APPLICATION DEVELOPMENT AS A RESULT OF PUBLIC COMMENTS:

Were changes made to the Application as a result of public comments?

☐ YES ☐ NO

Describe how public comments affected the Application:

Soil Conservation Plan (SCP)

APPLICATION YEAR:

APPLICANT NAME:

PART 1. DETERMINE THE NEED FOR FULL SCP

All Applicants submitting Projects involving Ground Disturbing Activities shall submit a SCP that achieves the Soil Conservation Standard with regard to the proposed Project(s). The Soil Conservation Plan must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application in areas open to legal OHV Recreation have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability, shall submit SCP Part 1. Applicants who cannot certify that the proposed activities listed in the Application in areas open to legal OHV Recreation have no potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability shall submit SCP Parts 1 and 2.

Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities in areas open to legal OHV Recreation have potential to cause erosion or sedimentation which significantly affects resource values beyond the Facilities, or generate soil loss that exceeds restorability? ☐ YES ☐ NO

If YES, complete only SCP PART 1

If NO, complete SCP PARTS 1 and 2

PART 2. SOIL CONSERVATION PLAN

Protocol for assessment and maintenance:

Protocol for monitoring:

Monitoring and soil conservation standard compliance report:

Development Project for new facilities:

Attachment:

Evaluation Criteria
General Criteria

Applicant:		Application Year:	
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GENERAL CRITERIA

The general criteria items are to be answered for the entire area managed by the Applicant on which OHV Recreation is allowed. Non-Land Manager Applicants who are required to complete the general criteria shall cooperate with the Land Manager to obtain the information necessary to complete the general criteria section of the Application. It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. OHV Visitor Opportunity Summary			
a. Data Period: Identify the most recent twelve month period for which the Land Manager has accurate OHV Opportunity and visitation data: <input type="checkbox"/> N/A – No legal OHV riding opportunity (skip to item 2)			
Starting (Month/Year)		Ending (Month/Year)	
b. Off-Highway Vehicle Opportunity Ratio (OHV Ratio) opportunity Respond relative to the twelve month data period identified in Section (a).			
i.	Months of OHV Opportunity (OHV Months) Enter the number of months during the data period that OHV Opportunity was available.		
ii.	Total Miles Of Routes Available For OHV Recreation		
iii.	Total Acres Of Open Riding Available For OHV Recreation		
iv.	OHV Visitation (visitor days) Every visitor that spends a day or a portion thereof engaged in OHV Recreation in legal riding areas is considered one visitor day. Use the most recently published, official, publically available, completed document that indicates OHV visitation data.		
v.	Ratio of OHV Visitation/OHV Opportunity: OHV visitation / (acres of open area+ miles of routes) = OHV ratio		
c. Reference source documents here:			
Reference Document:			
d. Visitor Opportunity Ratio (V/O Ratio) = OHV Ratio x OHV Months / 12			
V/O Ratio = _____			

Scoring: V/O Ratios will be compared for all Applicants	
<input type="checkbox"/>	The top fifth receives (5 points)
<input type="checkbox"/>	The second fifth receives (4 points)
<input type="checkbox"/>	The third fifth receives (3 points)
<input type="checkbox"/>	The fourth fifth receives (2 points)
<input type="checkbox"/>	The last fifth receives (1 point)

2. Quality of OHV Opportunity	
Check all that apply to the Land Manager's OHV program	
<input type="checkbox"/>	Map with OHV Recreation opportunities clearly shown is available for distribution, at no cost (2 points)
<input type="checkbox"/>	Map with OHV Recreation opportunities clearly shown is available on the Land Manager's website (2 points)
<input type="checkbox"/>	Map indicates relative difficulty of each OHV trail (2 points)
<input type="checkbox"/>	Map indicates appropriate OHV use type (ATV, dirt bike, 4x4, OSV, etc.) (2 points)
<input type="checkbox"/>	At least fifty percent of the staging areas include support facilities (restrooms, picnic tables, trash cans, shade structures) (2 points)
<input type="checkbox"/>	Majority of trail intersections are signed with information such as: trail names, directional signs, relative difficulty, mileage to next feature (2 points)

3. Variety of OHV Opportunity	
For items a and b, check one most appropriate for the Land Manager's OHV program	
a. Skill levels (e.g., beginner, intermediate, advanced) indicated by publicly available maps or signage marking trails with relative difficulty	
<input type="checkbox"/>	3 or more skill levels (5 points)
<input type="checkbox"/>	2 skill levels (3 points)
<input type="checkbox"/>	1 skill level (1 point)
<input type="checkbox"/>	Land Manager has no legal OHV riding opportunity (No points)
b. Type of OHV Opportunity (ATV, dirt bike, 4x4, OSV, RUV, Sand Rail/Dune Buggy)	
<input type="checkbox"/>	Opportunities for 3 or more vehicle types (6 points)
<input type="checkbox"/>	Opportunities for 2 vehicle types (3 points)
<input type="checkbox"/>	Opportunity for only 1 vehicle type (1 point)
<input type="checkbox"/>	Land Manager has no legal OHV riding opportunity (No points)

4. Agency contribution	
Cost of OHV Program for <u>Land Manager's most recent complete fiscal year</u> (not to include Indirect Costs). If response is \$0, then no points. Go to item #5:	
% Funded by OHV Trust Fund (do not include in-lieu funds):	
<input type="checkbox"/>	No OHV Trust Funds were used (6 points)
<input type="checkbox"/>	10% or less of the program cost was from OHV Trust Fund (4 points)
<input type="checkbox"/>	11% to 25% of the program cost was from OHV Trust Fund (3 points)
<input type="checkbox"/>	26% to 50% of the program cost was from OHV Trust Fund (1 point)
<input type="checkbox"/>	More than 50% of the program cost was from OHV Trust Fund (No points)
Reference Document:	

5. For <u>Applicant's</u> OHV grant Projects which reached the end of the Project performance period within the last two years, the percentage of all deliverables accomplished: (First time Applicants, Applicants with active Grant Project(s) which have not reached the end of the Project performance period, and past Applicants with no active Grant projects within the last two years, will receive 2 points)	
<input type="checkbox"/>	100% of Deliverable accomplished (5 points)
<input type="checkbox"/>	75% to 99% of Deliverables accomplished (3 points)
<input type="checkbox"/>	Less than 75% of Deliverables accomplished (No points)

6. [For Division use only] In the previous year the <u>Applicant</u> has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit. (3 points) (First time applicants and past applicants with no active Grant projects within the last two years, will receive 2 points)
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7. Prevention of OHV trespass	
a. Is site a completely fenced facility such that OHV trespass into neighboring properties and/or closed areas is prevented?	
<input type="checkbox"/>	No (answer items b and c)
<input type="checkbox"/>	Yes (10 points, explain and then skip to item 8)
Explain "Yes" response:	
b. The majority of OHV Opportunity areas are patrolled (Check the one most appropriate)	
<input type="checkbox"/>	At least 5 days per week (5 points)
<input type="checkbox"/>	At least once per week (3 points)
<input type="checkbox"/>	At least once per month (1 point)
<input type="checkbox"/>	Less than once per month (No points)
Explain patrol efforts (e.g., frequency of patrol, patrol personnel, percent of lands covered by patrols):	
c. Measures to prevent OHV trespass into neighboring properties and/or closed areas (Check all that apply)	
<input type="checkbox"/>	Barriers and/or signing are used to prevent OHV trespass into neighboring properties and/or closed areas (3 points)
<input type="checkbox"/>	Education programs, maps and/or brochures provided to the public address OHV trespass, including respect for private property (2 points)
Explain measures utilized to prevent OHV trespass into neighboring properties and/or closed areas:	

8. OHV Education	
a. Education materials available onsite: (Check all that apply)	
<input type="checkbox"/>	Free literature is provided to visitors describing safe and responsible OHV recreational practices. (5 points)
<input type="checkbox"/>	Bulletin boards, signs or kiosks, at the majority of staging areas, trailheads, or other areas where the public gathers provide information concerning safe and responsible OHV Recreation. (5 points)
Describe Land Manager's onsite education efforts relative to item a.:	
b. Applicant or Land Manager provides formal programs, educational talks, school field trips, etc. to the public to educate them on safe and responsible OHV recreational practices. Count only organized, scheduled events; do not include routine visitor contacts:(Check the one most appropriate)	
<input type="checkbox"/>	50 or more per year (3 points)
<input type="checkbox"/>	20 to 49 times per year (2 point)
<input type="checkbox"/>	5 to 19 times per year (1 point))
<input type="checkbox"/>	Less than 5 times per year (No points)
Describe Land Manager's onsite education efforts relative to item b.:	
c. When Facility is open, staff are available at trailheads, visitor centers and/or entrance stations to provide information on safe and responsible OHV use: (Check the one most appropriate)	
<input type="checkbox"/>	Daily (5 points)
<input type="checkbox"/>	On all weekends (4 points)
<input type="checkbox"/>	On the majority of weekends (2 points)
<input type="checkbox"/>	On major holidays (1 point)
<input type="checkbox"/>	None of the above (No points)
Describe Land Manager's onsite education efforts relative to item c.:	
d. ATV Safety Institute and/or Motorcycle Safety Foundation approved training courses are provided to the public: (Check the one most appropriate)	
<input type="checkbox"/>	At least 30 times per year (5 points)
<input type="checkbox"/>	18-29 times per year (3 points)
<input type="checkbox"/>	4-17 times per year (1 point)
<input type="checkbox"/>	Less than 4 times per year (No points)
Describe Land Manager's onsite education efforts relative to item d.:	

9. Website			
a. OHV outreach efforts are accomplished through the Land Manager's website:			
<input type="checkbox"/>	No (skip to question 10)		
<input type="checkbox"/>	Yes (provide URL address and answer item b)		
Provide URL address:			
b. The Land Manager's website contains the following items: (Check all that apply)			
<input type="checkbox"/>	Map to location	<input type="checkbox"/>	Information on responsible riding
<input type="checkbox"/>	Hours of operation	<input type="checkbox"/>	Map of Facilities
<input type="checkbox"/>	Safety information	<input type="checkbox"/>	Fee schedule
<input type="checkbox"/>	Visitor facilities	<input type="checkbox"/>	Seasonal restrictions
<input type="checkbox"/>	Contact information	<input type="checkbox"/>	Link to Division Website
<input type="checkbox"/>	News releases	<input type="checkbox"/>	Law enforcement contact information
Scoring: 1 point each up to a maximum of 5 points.			

10. OHV Outreach			
Check all forms of OHV outreach the <u>Applicant</u> utilizes:			
<input type="checkbox"/>	Billboards	<input type="checkbox"/>	Other (specify)
<input type="checkbox"/>	CDs and/or DVDs	<input type="checkbox"/>	Television
<input type="checkbox"/>	Community meetings	<input type="checkbox"/>	Parades
<input type="checkbox"/>	OHV dealers	<input type="checkbox"/>	Radio
<input type="checkbox"/>	Fairs	<input type="checkbox"/>	Programs at schools
<input type="checkbox"/>	News releases		
Scoring: 1 point each up to a maximum of 3 points.			

11. Natural and Cultural Resources	
a. Is the Land Manager's OHV area a completely fenced track facility with little or no native vegetation?	
<input type="checkbox"/>	No (answer item b)
<input type="checkbox"/>	Yes (5 points, explain and then skip to item 12)
Explain "Yes" response:	
b. Resource Management Information System	
Does the Land Manager maintain a management information system managed by qualified environmental staff that identifies and monitors the impacts of the OHV activity and contains at least the following:	
<ul style="list-style-type: none"> • Ongoing survey/inventory of species; • Ongoing survey/inventory of archeological sites; • Biological monitoring that measures changes in populations; • Components that evaluate the effects of OHV recreation and related activity on the species; • Recommendations for improvement in species management; • Strategies to respond to changing conditions that affect the survival or reproduction of species? 	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Reference document:	

12. Soil management	
a. Land Manager has developed a systematic methodology for evaluating soil conditions of its OHV Opportunities?	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Explain "Yes" response:	
b. Land Manager has developed methods to address soil issues?	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (5 points)
Explain "Yes" response:	
c. Land Manager performs soil monitoring: (Check the one most appropriate)	
<input type="checkbox"/>	Monthly (3 points)
<input type="checkbox"/>	After major rain events (2 points)
<input type="checkbox"/>	Annually (No points)

13. Sound Level Testing	
The Applicant or Land Manager conducts, or causes to be conducted, sound level testing: (Check only one if applicable)	
<input type="checkbox"/>	On most (50% or more) holidays and weekends (4 points)
<input type="checkbox"/>	At least 25% but less than 50% of holidays and weekends (2 points)
<input type="checkbox"/>	Less than 25% of holidays and weekends (No points)
Describe the sound testing program:	

14. Sustaining OHV Recreation	
The Applicant or Land Manager sustains OHV Recreation in the following ways: (Check all that apply)	
<input type="checkbox"/>	<u>Engaged in collaborative process with agency that manages OHV Opportunities (2 points)</u>
<input type="checkbox"/>	<u>Established an OHV commission or stakeholder group dedicated to sustaining OHV Opportunities (2 points)</u>
<input type="checkbox"/>	<u>Adopted a general plan, ordinance, or resolution supporting OHV Recreation (2 points)</u>
<input type="checkbox"/>	<u>Secured land to be developed for OHV Recreation (2 points)</u>
<input type="checkbox"/>	<u>Created a special fund to set aside funding to sustain OHV Recreation (2 points)</u>
<u>Explain efforts to sustain OHV Recreation:</u>	

Evaluation Criteria
Education and Safety Program Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

EDUCATION AND SAFETY CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

The Applicant is applying for the following type of Project: (Check the one most appropriate.)	
<input type="checkbox"/>	Education – Applicants shall only respond to items 1, 2, 4, 5, 6, 7, 8, 9, 10 and 11.
<input type="checkbox"/>	Safety – Applicants shall only respond to items 1, 2, 4, 5, 6, 12, 13, 14, and 15

1. As calculated on the Project Cost Estimate, the percentage of the cost of the Project covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% - 50% (2 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. For <u>Applicant's</u> OHV Grant Projects which reached the end of the Project performance period within the last two years, the percentage of all deliverables accomplished: (First time Applicants will receive 2 points; <u>Applicants with active Grant Project(s) which have not reached the end of the Project performance period, and</u> past Applicants with no active Grant Projects within the last two years, will receive 2 points.)	
<input type="checkbox"/>	100% of Deliverable accomplished (5 points)
<input type="checkbox"/>	75% to 99% of Deliverables accomplished (3 points)
<input type="checkbox"/>	Less than 75% of Deliverables accomplished (No points)

3. [For Division use only] In the previous year the <u>Applicant</u> has been responsive and communicated effectively with their assigned OHMVR Grant Administrator by phone, email or personal visit. (3 points) (First time Applicants and past Applicants with no active Grant Projects within the last two years, will receive 2 points)	
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4. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are: (Check the one most appropriate.)	
<input type="checkbox"/>	4 or more (4 points)
<input type="checkbox"/>	2 to 3 (2 points)
<input type="checkbox"/>	1 (1 point)
<input type="checkbox"/>	None (No points)
List partner organization(s) and explain how each partner(s) will participate in the project:	

5. The Project addresses the following types of OHV Recreation: (Check all that apply.)			
<input type="checkbox"/>	ATV (1 point)	<input type="checkbox"/>	4X4 (1 point)
<input type="checkbox"/>	M.C. (1 point)	<input type="checkbox"/>	RUV (Recreation Utility Vehicle) (1 point)
<input type="checkbox"/>	Snowmobile (1 point)	<input type="checkbox"/>	Dune buggy, rail (1 point)
<input type="checkbox"/>	Other (specify): (1 point)		

6. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following: (Check all that apply)	
<input type="checkbox"/>	Publicly noticed meeting(s) with the general public to discuss Project
<input type="checkbox"/>	Conference call(s) with interested parties
<input type="checkbox"/>	Meeting(s) with stakeholders
Explain each statement that was checked and identify the dates of the meetings or calls:	
Scoring: 1 point each, up to a maximum of 2 points	

7. The Project incorporates the following, clearly identifiable and/or measurable, elements: (Check all that apply)	
<input type="checkbox"/>	Process of researching issues and audience (2 points)
<input type="checkbox"/>	Objectives (2 points)
<input type="checkbox"/>	Testing process to ensure actions are effective (2 points)
<input type="checkbox"/>	Plan to implement the Project (2 points)
<input type="checkbox"/>	Evaluation and feedback of the process (2 points)
Explain each statement that was checked:	

8. Total number of times individuals are exposed to the message through educational methods identified in Question 10: (Check the one most appropriate.)	
<input type="checkbox"/>	Greater than 10,000 (4 points)
<input type="checkbox"/>	1,000 to 10,000 (3 points)
<input type="checkbox"/>	100 to 1,000 (2 points)
<input type="checkbox"/>	20 to 100 (1 point)
<input type="checkbox"/>	0 to 20 (No points)
Explain the statement checked:	

9. Total <u>Average</u> time a participant will have exposure to the Project's message or training through educational methods identified in Question 10: (Check the one item of highest point value that applies.)	
<input type="checkbox"/>	Greater than 2 hours (4 points)
<input type="checkbox"/>	1 hour to 2 hours (3 points)
<input type="checkbox"/>	5 minutes to less than 1 hour (2 points)
<input type="checkbox"/>	1 minute to less than 5 minutes (A Project for maps will fall under this category) (1 point)
<input type="checkbox"/>	Less than 1 minute (No points)
<u>Explain the statement checked:</u>	

10. The Project will utilize the following methods of education: (Check all that apply)			
<input type="checkbox"/>	Hands on learning	<input type="checkbox"/>	Learning tool box
<input type="checkbox"/>	Formal class setting	<input type="checkbox"/>	Exhibits
<input type="checkbox"/>	Printed media (brochures, panels, etc.)	<input type="checkbox"/>	Outreach booths/ <u>Exhibits</u>
<input type="checkbox"/>	Internet classes	<input type="checkbox"/>	<u>CDs/DVDs</u>
<input type="checkbox"/>	Advertising (of message, not classes)	<input type="checkbox"/>	Interpretive talks, rides, events
<input type="checkbox"/>	Self-guided trails	<input type="checkbox"/>	Audio programs
<input type="checkbox"/>	Social media	<input type="checkbox"/>	Other (Specify)
Explain each statement that was checked:			
Scoring: 2 point each up to a maximum of 14 points.			

11. The Project provides direct support for delivery of ATV Safety Institute and/or Motorcycle Safety Foundation training. (Check the one most appropriate.)	
<input type="checkbox"/>	No (No points)
<input type="checkbox"/>	Yes (2 points)
Explain "Yes" response:	

12. The Project will utilize personnel <u>The majority of personnel utilized in the Project are trained to the following level:</u>	
<input type="checkbox"/>	Emergency Medical Technician level, or higher (5 points)
<input type="checkbox"/>	First Responder level (2 points)
<input type="checkbox"/>	First Aid and CPR (1 points)
<input type="checkbox"/>	No training (No points)

13. The Project will provide search and rescue as follows: (Check the one most appropriate)	
<input type="checkbox"/>	24 hours, 7 days per week (5 points)
<input type="checkbox"/>	Less than 24 hours, 7 days per week (4 points)
<input type="checkbox"/>	Less than 24 hours, less than 7 days per week (2 points)
<input type="checkbox"/>	On special occasions/events only (No points)

13. The Project involves search and rescue staff that is: (Check the one most appropriate)	
<input type="checkbox"/>	All volunteer (5 points)
<input type="checkbox"/>	A majority of volunteers with some paid staff (4 points)
<input type="checkbox"/>	Paid staff working regular hours(non-overtime) (2 points)
<input type="checkbox"/>	Paid staff working overtime shifts (No points)

14. The Project will have the majority of personnel trained in the following areas: (Check all that apply)			
<input type="checkbox"/>	Radio communication	<input type="checkbox"/>	Tracking skills
<input type="checkbox"/>	Avalanche rescue	<input type="checkbox"/>	Navigation training
<input type="checkbox"/>	Swift water rescue	<input type="checkbox"/>	ATV certification
<input type="checkbox"/>	Dog handling	<input type="checkbox"/>	Motorcycle certification
<input type="checkbox"/>	Rope skills	<input type="checkbox"/>	4 x 4/Off-Road training
<input type="checkbox"/>	Wilderness search and rescue	<input type="checkbox"/>	Other _____ (Specify)
Scoring: 2 points each up to a maximum of 16 points.			

15. The Project will have resources that are equipped and trained for rescue in the following environmental conditions*: (Check all that apply)	
<input type="checkbox"/>	Type 1 — Extreme Condition (including but not limited to): Altitude (generally 7000 feet+) or Snow, Ice, Desert, Heat, Heavy ground cover, Steep difficult terrain. (2 points)
<input type="checkbox"/>	Type 2 — Rugged Terrain. Rugged conditions, Altitude (generally under 7000 feet), Heat, Cold concerns, Moderate to heavy ground cover. (2 points)
<input type="checkbox"/>	Type 3 — Moderate/Gentle Terrain. Gently rolling terrain, Open spaces, Maintained trailheads, and Agricultural areas. (2 points)
<input type="checkbox"/>	Type 4 — Urban. High traffic, Urban office complexes, man-made surfaces, Public interaction and Park trails. (2 points)

*From the Governor's Office of Emergency Services — Mutual Aid Guidelines, Search and Rescue, Off-Highway Vehicles.

15. <u>The Applicant has documented experience performing OHV search and rescue operations and providing medical aid to OHV operators. In the prior calendar year the Applicant has performed and documented:</u>	
<input type="checkbox"/>	<u>50 Medicals or search and rescue missions in support of OHV recreation. (8 points)</u>
<input type="checkbox"/>	<u>30 Medicals or search and rescue missions in support of OHV recreation. (5 points)</u>
<input type="checkbox"/>	<u>10 Medicals or search and rescue missions in support of OHV recreation. (3 points)</u>
<input type="checkbox"/>	<u>0 Medicals or search and rescue missions in support of OHV recreation. (0 points)</u>

Evaluation Criteria
Restoration Projects

Applicant:		Application Year	
Project Name		Project Number (Division Only)	

RESTORATION PROJECT CRITERIA

It is extremely important for Applicants to reference factual documentation to support their responses in the Application. Points will be awarded only for responses that are supported by published information, facts, statistics, or other published factual documentation with citations referenced when requested.

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is: (Check the one most appropriate)	
<input type="checkbox"/>	76% or more (10 points)
<input type="checkbox"/>	51% - 75% (5 points)
<input type="checkbox"/>	26% - 50% (3 points)
<input type="checkbox"/>	25% (Match minimum) (No points)

2. Natural and Cultural Resources - Failure to fund the Project will result in adverse impacts to: (Check all that apply)	
<input type="checkbox"/>	Domestic water supply (4 points)
<input type="checkbox"/>	Archeological and historical resources identified in the California Register of Historical Resources or the Federal Register of Historic Places (3 points)
<input type="checkbox"/>	Stream or other watercourse (3 points)
<input type="checkbox"/>	Soils - Site actively eroding (2 points)
<input type="checkbox"/>	Sensitive areas (e.g., wilderness, riparian, wetlands, ACEC) Number of sensitive habitats _____ (2 points each, up to a maximum of 6)
<input type="checkbox"/>	Threatened and Endangered (T&E) listed species Number of T&E species _____ (2 point each, up to a maximum of 6)
<input type="checkbox"/>	Other special-status species* Number of special-status species _____ (1 point each, up to a maximum of 3)
<input type="checkbox"/>	<u>Project is solely for Restoration Planning (No points)</u>
Describe the type and severity of impacts that might occur relative to the <u>item(s)</u> checked <u>item(s)above</u> :	

* See HMP Part 2, Section II.

3. Reason for the Project: (Check the one most appropriate)

- ☐ Protect special-status species or cultural site (4 points)
- ☐ Restore natural resource system damaged by OHV activity (4 points)
- ☐ OHV activity in a closed area (3 points)
- ☐ Alternative measures attempted, but failed (2 points)
- ☐ Management decision (1 point)
- ☐ Scientific and cultural studies (1 point)
- ☐ Planning efforts associated with Restoration (1 point)

Reference Document:

4. Measures to ensure success –The Project makes use of the following elements to ensure successful implementation: (Check all that apply)

- ☐ Site monitoring to prevent additional damage (2 points)
- ☐ Construction of barriers and other traffic control devices (2 points)
- ☐ Use of native plants and materials (2 points)
- ☐ Incorporation of universally recognized “Best Management Practices” (2 points)
- ☐ Educational signage (2 points)
- ☐ Identification of alternate OHV routes to ensure that OHV activities will not reoccur in restored area (2 points)
- ☐ Project is solely for Restoration Planning (No points)

Explain each item checked above:

Scoring: 2 points each

5. Is there a publicly reviewed and adopted plan (e.g., wilderness designation, land management plans, route designation decisions) that supports the need for the Restoration Project?

- ☐ No (No points)
- ☐ Yes (5 points)

Identify plan:

6. Primary funding source for future operational costs associated with the Project will be: (Check the one most appropriate)

~~(Check the one most appropriate)~~

- ☐ Applicant's or Land Manager's operational budget (5 points)
- ☐ Volunteer support and/or donations (3 points)
- ☐ Other Grant funding (2 points)
- ☐ OHV Trust Funds (No points)

If “Operational budget” is checked, list reference document(s) Explain checked statement:

7. The Project was developed with public input prior to the preliminary Application filing deadline. Public input employed the following: (Check all that apply)

- ☐ Publicly noticed meeting(s) with the general public to discuss Project
- ☐ Conference call(s) with interested parties
- ☐ Meeting(s) with stakeholders

Explain each statement that was checked and identify the dates of the meetings or calls:

Scoring: 1 point each, up to a maximum of 2 points

8. The Project will utilize partnerships to successfully accomplish the Project. The number of partner organizations that will participate in the Project are: (Check the one most appropriate)

- ☐ 4 or more (4 points)
- ☐ 2 to 3 (2 points)
- ☐ 1 (1 point)
- ☐ None (No points)

List partner organization(s) and explain how each partner(s) will participate in the project:

9. Scientific and cultural studies will: (Respond ONLY if Restoration Project involves scientific or cultural studies.) (Check all that apply):

- ☐ Determine appropriate Restoration techniques (2 points)
- ☐ Examine potential effects of OHV Recreation on natural or cultural resources (2 points)
- ☐ Examine methods to ensure success of Restoration efforts (1 point)
- ☐ Lead to direct management action (1 point)

Explain each item checked above:

10. The underlying problem that resulted in the need for the Restoration Project has been effectively addressed and resolved prior to this Application:

- ☐ No (No points)
- ☐ Yes (3 points)

Explain "Yes" answer:

11. Size of sensitive habitats (e.g., wilderness, riparian, wetlands, ACEC) which will be restored within the Project Area ~~which will be restored~~ (Check the one most appropriate):

(Check the one most appropriate)

- ☐ Greater than 10 acres of sensitive habitat will be restored within the Project Area (5 points)
- ☐ 1 – 10 acres of sensitive habitat will be restored within the Project Area (3 points)
- ☐ Less than 1 acre of sensitive habitat will be restored within the Project Area (1 points)
- ☐ No sensitive habitat will be restored within Project Area (No points)